

2026

State Degree Handbook

Instruction Booklet for Completion of the
State FFA Degree Application



Agriculture, Food and Natural Resources Education Section Missouri
Department of Elementary & Secondary Education

UPDATED: JULY 2025

INTRODUCTION

Following the 2025 selection of the state degree candidates, the Instruction Booklet for Completion & Selection of State Degree Applications and the State Degree Application were reviewed and revised to reflect changes in agriculture and Missouri's agricultural education programs. Also, in April of 2019 the State FFA Delegates approved some changes to the MO FFA Constitution and these updates are reflected in this handbook.

State Degree revision Committee work occurred in the spring and summer of 2025 with a review of the application and the instruction booklet which has yielded this current State FFA Degree Handbook. Revisions were made, the new application was adopted, and the instruction booklet was finalized.

The instruction booklet and new application were approved and made available to all agriculture instructors early in the 2025-26 school year. The application and handbook were made available on the agricultural education web site:

<https://missouriffa.org/apps-awards/state-ffa-degree/>

The state degree selection committee deems the method of selecting State Degree recipients is a beneficial educational activity that continues to improve Supervised Agricultural Experience Programs (SAEP), record-keeping, and analysis.

The instruction booklet was developed to provide a better understanding on the part of each agriculture instructor on how to properly prepare and evaluate the applications.

2025 State Degree
Selection Committee

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The State Degree Committee is currently exploring the development of an AET-based State FFA Degree Application. However, for the 2026 application cycle, the Excel-based State Degree Application will continue to be used. As a result, the current edition of the State Degree Handbook will apply only to the 2026 academic year. Any future changes will be communicated as they are finalized.

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A. State FFA Constitution & By-Laws Excerpts

Constitution Article VI. Membership

Section D. State FFA Degree. On meeting the following minimum qualifications, the State FFA Degree may be conferred by the State Association:

1. Have received the Chapter FFA Degree and have been an active FFA member for at least two years (24 months) at the time of receiving the State FFA Degree.
2. While in high school, have completed the equivalent of at least two years (360 hours) of systematic school instruction in agriculture education at or above the ninth-grade level, which includes a supervised agriculture experience program.
3. Have earned and productively invested at least \$1000 or worked at least 300 hours in excess of scheduled class time, or combination thereof in a supervised agricultural experience program.
4. Demonstrate leadership ability by:
 - a. Performing ten parliamentary procedures of parliamentary law.
 - b. Giving a six-minute speech on a topic related to agriculture or the FFA.
 - c. Serving as an officer and/or committee chairperson or a participating member of a chapter committee.
 - d. Making a satisfactory score on a written test on FFA.
5. Show outstanding leadership participation in chapter activities and school and community activities by:
 - a. Participation in planning and conducting chapter program of activities.
 - b. Serving as chapter officer or committee chairperson.
 - c. Participating in at least 5 activities above the chapter level.
 - d. Participation in leadership positions outside the FFA.
 - e. Meet the minimum FFA Point Score as stated in the State Degree Handbook.
6. Have a satisfactory scholastic record, certified by the local superintendent or principal.
7. Have participated in at **least 25 hours of community service**, with at least 2 different community service activities. The hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.

By-Laws Article VIII. Procedure For Choosing Candidates for the State FFA Degree

- Section A. A local chapter may submit annually one or more candidates for the State FFA Degree. The number submitted shall not exceed 10% (with fractions rounded to the nearest whole number) of the paid-up membership on record in the state office.
- Section B. Election to the State FFA Degree shall be from the candidates at large.
- Section C. The procedure for selecting members to receive the State FFA Degree shall be according to the instructions in the latest edition of the “Instruction Booklet for Completion and Selection of the State FFA Degree Applications.”
- Section D. All candidates for the State FFA Degree must be recommended by their advisor and by the major officers of their chapter.
- Section E. The State Advisor shall recommend to the State Executive Committee all candidates who meet the minimum qualifying score as stated in the State Degree Handbook. The qualifying score should only be changed during State FFA Handbook revisions, every three years. Candidates must receive a majority vote of the delegates present at a State Convention in order to receive the degree.

MINIMUM QUALIFYING SCORE

The 2022 State Degree Committee has set the minimum qualifying score at 550 total points, with a minimum of 150 FFA leadership points on the State FFA Degree Application.

Applicable to Convention years 2026, 2027 and 2028.

Members may only apply for the Star Award the same year that a candidate is applying for a State FFA Degree.

B. Local Advisor Responsibilities & Guidelines

1. The local advisor should check the application by following the guidelines established in this handbook as well as checking the applicants:
 - a. **SAE to confirm it meets the National FFA Proficiency Award Areas descriptions and/or the AFNR Performance Standards for Agriculturally Related.**
 - b. Math
 - c. Transfer of numbers, values, activities, and awards etc. from the record book.
 - d. Transfer of numbers, values, and activities within the application.
 - e. All items should match exactly what is listed in this handbook without any deletions or additions on the SAE Leadership Page. Points may be adjusted on applications that do not meet these criteria.
2. The local advisor should complete the checklist verifying the applicant's eligibility and the application accuracy.
3. The local advisor must score each section and the total points of the application indicating the score in the advisor's score boxes marked "**LOCAL USE**" on the application. It is suggested to help the scoring at area and state to include points in scope like pictured below, for the SAE 1 page.

YEAR 1 - DESCRIPTION	SCOPE (In Scorable Units - SEE Handbook)	Local Use
Beef	5 Breeding -- 15 points	30.5
Specialty Animal	2 Breeding Dogs -- 2 points	Area Use
Ham	3 Cured Hams -- .6 points	
Strawberries	1800 Square Feet -- .9 points	
Agribusiness Income - Lawn Mowing	\$1250 -- 12 points	State Use

4. **Starting in 2020, are the SAE 3 and SAE 4 Application pages.** These are designed for the member to describe the different Placement Type of SAE's, Paid and/or Unpaid Placement, Exchange of Labor, Paid and/or Unpaid Agriscience.
 - a. The descriptions should be detailed enough for the screening committee (outside reviewer) to understand what the SAE is and how it is "agriculturally related".
 - b. The National Proficiency Award Descriptions and the AFNR Performance Standards will be used to determine if the project is agriculturally related. Info can be found at this site: <http://www.theaet.com/intro/afnr.aspx> or <https://www.ffa.org/participate/awards/proficiencies/>
 - c. The agricultural pathways can include the Career Ready Practices, but if the SAE only has these standards, it does not meet the "agriculturally related" measure.

Local Advisor Responsibilities & Guidelines (Continued)

Example Descriptions on the SAE 3 and/or SAE 4 Placement Pages.

	A	B	C	D	E	F
12						
13	Describe - Placement (paid/unpaid, Exchange of Labor, & Agriscience (paid/unpaid) for hours claimed on SAE 2- (If Applicable)					
14		AFNR Pathway	Placement Type	Hours	Employer/ Project Name	Responsibilities or Description <small>(detailed enough for reviewer to understand what the placement is and how it is agriculturally related) (250 character maximum)</small>
15	YEAR 1					
16		Food Science	Placement - Paid	500	HyVee	Worked at a local Hy-Vee in various departments, such as central, meats, and dairy. Performed tasks through packaging, placing, and selling food products to consumers. Helped maintain a sanitary environment by cleaning and restocking products when needed.
17		Plant Science/Horticulture	Placement - Paid	250	Copper Kettle	I worked for a small restaurant that prepares made to order food. I prepared meals and fixed buffet food each Sunday. I made monthly schedules for all shifts and trained new employees.
18		Plant Science/Horticulture	Agriscience - Paid	50	University of MO - Research Assistant	I worked through the Freshman Research in Plant Sciences Program. I work under the direction of Dr. Antje Heese. I make Agar plates, sterilize and plant seeds, transplant and collect seeds. I extract genomic DNA and genotypes. I perform cleaved amplified polymorphic sequences. I quantify and image callouse levels with aniline blue staining and then measure protein levels with immunoblot analysis.
19		Plant Science/Horticulture	Agriscience - Unpaid	65	Agriscience Research Project	I studied the effect of synthetic auxin levels on the development of roots from stem cuttings of chrysanthemums.
20		Animal Science	Placement - Unpaid	30	ABC Ranch	I work at a ranch with different types of animals. We have veterinarians out each month. While there I have been able to observe and assist with blood draws, lame animals being examined and medicine being administered IM, IV, and SubQ.
21		Animal Science	Exchange of Labor	425	Dietzschold Family Farm	My exchange of labor was on the family farm with my dad. In exchange for feed, water, and pasture I assisted with the family beef cow herd by feeding, performing veterinary practices, and harvesting and storing hay.
22		Select AFNR Pathway	Select Placement Type			
23	YEAR 2					
24		Select AFNR Pathway	Select Placement Type			

Select AFNR Pathway and Placement Type

Enter Hours for each Placement type. These should add up to the hours found on the SAE 2 page. There is not a math check but will be evaluated visually.

Enter Employer or Project Name
In the Responsibilities or Description Column – provide enough detail for the screening committee (outside reviewer) to understand what the project is and how it is “agriculturally related”.
The description is limited to 250 Characters.

If you paste in the Responsibilities or Description box, follow these instructions. Go to the cell you want to paste in double click or use F2 then paste your text.

5. The local advisor should submit in writing to the area screening committee any supervised agricultural experience (SAE) enterprise not listed on pages 21-26 of the handbook guidelines along with the recommended point value of that enterprise.
6. Boxes that are marked “SU” are for state use only.
7. **On the Leadership Section of the application, if an “X” is placed in the wrong category for items listed in this handbook they will be scored at the lowest point value for that section.** Even if it is marked lower or higher than indicated in this handbook.
8. All Applicants’ pages must be computer printed with the exception of minor handwritten changes from the Area Screening and notes on the Check Sheet.

Local Advisor Responsibilities & Guidelines (Continued)

9. **ON the SAE 4 application page you will find a Community Service Log.**
 - a. All applicants will need to complete this log. Minimum of 25 hours and 2 different activities required to receive the degree
 - b. We will follow the American Degree Community Service Guidelines for the MO State FFA Degree. Help documents can be found at: <https://ffa.app.box.com/s/75vwvmzgxsh4x0a55gy1to8ejw7g2iby>
 - c. Under the column, “Individual/Group/Organization to whom service was provided” – please list to whom the community service was provided. Your FFA chapter, own school, or 4-H club cannot be the beneficiary. But the FFA Chapter, your school or 4-H club can be the one who organized the service.
 - d. Then provide enough description under the Service performed column so the screening committee can determine who the beneficiary was of the service (cannot be the FFA chapter). (limited to 250 characters)

Example Screen shot of Community Service Log on SAE 4 page.

COMMUNITY SERVICE LOG				At least 25 hours within at least 2 different community service activities -- See handbook
Individual / Group / Organization to whom service was Provided	Year	Hours	Service performed and whom you performed the service with if applicable	
LMN Daycare and Local Preschool	Multi-Year	10	Organized a children's book drive to give to local daycares and the primary school for their gift exchange. Once books were collected I organized them according to age groups and delivered them to five daycares and the Southern Boone Primary.	
ABC FFA Chapter	Year 1	5	Helped with Fundraiser	
RST Local Hospital	Year 2	3	Raised Money for Play Area	
RST Local Hospital	Year 2	3	Volunteered with my FFA Chapter to hold a BBQ fundraising dinner. All the money earned was used to clean and repair the children's play area in the pediatric wing of the hospital.	
	Select Year		Limited to 250 Characters 250 Character Limit	
	Select Year			

Good Entry

Unacceptable Entry

Acceptable Entry

Good Entry

C. Area Responsibilities & Guidelines

- Each area should select State Degree Selection Committee members for a four-year term. (This will provide the State Degree Selection Committee with a rotation of members that will only have 8 new members each year.) The following table should be used to know when your Area should select a member for the committee. (Once a teacher has served a four-year term, he/she will need to set out a four-year term before they are eligible to serve again. (Terms run from January through December)

State FFA Degree Committee - Term Rotation Chart - 4 Year Term										
Area Member	4-year term Jan thru Dec		Area Member	4-year term Jan thru Dec		Area Member	4-year term Jan thru Dec		Area Member	4-year term Jan thru Dec
1a	2025 - 2028		5a	2025 - 2028		9a	2025 - 2028		13a	2025 - 2028
1b	2023 - 2026		5b	2023 - 2026		9b	2023 - 2026		13b	2023 - 2026
2a	2022 - 2025		6a	2022 - 2025		10a	2022 - 2025		14a	2022 - 2025
2b	2024 - 2027		6b	2024 - 2027		10b	2024 - 2027		14b	2024 - 2027
3a	2025 - 2028		7a	2025 - 2028		11a	2025 - 2028		15a	2025 - 2028
3b	2023 - 2026		7b	2023 - 2026		11b	2023 - 2026		15b	2023 - 2026
4a	2022 - 2025		8a	2022 - 2025		12a	2022 - 2025		16a	2022 - 2025
4b	2024 - 2027		8b	2024 - 2027		12b	2024 - 2027		16b	2024 - 2027

- Each area should select a committee to screen applications within the area. The area State Degree Committee members should serve on this committee.
- All area committees should screen applications in a uniform manner. Each area should follow the guidelines set by the state committee within this handbook.
- The area committee's purpose is to:
 - Verify the local application is a valid agriculture SAE as compared to the **National Proficiency Award Areas description** and/or **ANFR Performance Indicators**.
 - Verify the validity of the local application.
 - Check the **realism** of entries of local applicants.
 - Check that all items match exactly what is listed in this handbook without any deletions or additions on the SAE Leadership Page. Points may be adjusted on applications that do not meet these criteria.**
 - Verify that students showing ownership income must also show ownership expenses.
 - Check any and all mathematical calculations.
 - Submit the eligible applications to the state selection committee.
 - Identify and indicate on the application cover the star area farmer, area star in agribusiness, area star in placement, or area star in agriscience. **(These are not automatic. They must score above the minimum qualifying score. The state committee also reserves the right to re-score the applications.)**

Members may only apply for the Star Award the same year that a candidate is applying for a State FFA Degree.

Area Responsibilities & Guidelines (continued)

5. The only application changes the area screening committee should allow at the time of selection are:
 - a. Addition or subtraction errors.
 - b. Transposing errors on the application.
 - c. Typing errors (ex. Decimal in wrong place).

NOTE: All entries in the record book must match application.

The applications submitted to the State Selection Committee will not be returned to the chapter until after the State FFA Convention.

6. The Area Selection Committee should check the Leadership Section to be sure all “X”s is in the proper category. **On the Leadership Section of the application, if an “X” is placed in the wrong category for items listed in this handbook they will be scored at the lowest point value for that section.** Even if it is marked lower or higher than indicated in this handbook.
7. The area screening committee will determine the acceptability of all SAE descriptions at the area screening meeting. SAEs should conform to the **National FFA Proficiency Award Areas descriptions** and/or the **AFNR Performance Indicators** to be eligible. All applications sent to the State Committee will be scored and checked for the acceptability of the SAE as to how it is agriculturally related based on the descriptions on SAE 3 and SAE 4 pages.
8. The area screening committee will submit in writing all supervised agricultural experience (SAE) enterprise not listed on pages 19-23 of the handbook guidelines along with the area screening committee’s recommended point value for that enterprise.
9. The area screening committee should check the application in the following areas for agreement with the record book regardless of type of record book accompanying the application: (Computer or electronic records maybe printed or looked at on a computer (area discretion) and will be accepted as records of student’s SAEP.)
 - a. Expenses and Receipts for **ALL** years.
 - b. Cash Flow Summary for **ALL** years.
 - c. Financial Statement for **ALL** years.
 - d. Profit and Loss Statement for **ALL** years.
 - e. Inventory Records and Depreciation Schedule for **ALL** years.
 - f. Record of all FFA, School, and Community activities for **ALL** L years.
10. The area screening committee will verify that applicants have participated in five (5) FFA activities above the local level by those listed on FFA Leadership 1 or FFA Leadership 2 pages.

Area Responsibilities & Guidelines (continued)

11. The area screening committee will verify that applicants have participated in at least 25 hours of community service, within at least 2 different community service activities. These hours should be documented in the record book using the Community Service Log found in the leadership pages of the Missouri Agricultural Education Record Book and found on the SAE 4 page of the application. The community service activities cannot benefit the FFA Chapter; the service should benefit another organization even though the chapter may have organized the activity. (see page 8)
12. The area committee should verify the agriscience, and any other unpaid hours that the applicant reports by an agriscience and directed lab and/or exploratory experience log found in the members record book.
13. The area committee must complete the Check sheet page and leave clarification notes if necessary for the state screening committee to review.
14. The area screening committee should remove the worksheet page of the application after the screening process for all applicants is complete and prior to submitting them to the state office.

The worksheet page needs to be attached to the Area Star's applications and also sent in the MO Star Supplement document. (see pages 46-48)

15. The area screening committee should submit a list of the successful area applicants along with their respective applications to the State FFA Advisor. This list should indicate the area star farmer, area star in agribusiness, area star in placement, and area star in agriscience. (Note: The area stars must score above the minimum qualifying score to receive the degree.)

D. District Committee – Responsibilities and Guidelines

1. The district committee should consist of the two members from each Area State Degree Committee. It MAY also include, the **area MVATA officers (president, vice-president, secretary and treasurer) and the immediate past president of each area.**
2. All district committees should screen applications in a uniform manner. Each district should follow the guidelines set by the state committee within this handbook.
3. Verify that students showing ownership income must also show ownership expenses.
4. Check all mathematical calculations especially but not exclusively found on SAE 1, scoring under **SCOPE** and **APPLICATION POINTS for LOCAL ADVISOR** and **AREA SCORES.**
5. The committee should review the FFA LEADERSHIP & PARTICIPATION pages (1 and 2) for accuracy and appropriateness of location within the pages. The committee should also review all points earned from these pages.
6. The committee should **closely review** the **COMMUNITY SERVICE LOG** on page SAE 4. The committee should be particularly concerned with the appropriateness of groups or individuals the service was performed for and the ACTUAL service that was performed. **It cannot be over emphasized the importance to follow the American Degree Community Service Guidelines.** A screen shot example is also located in this Handbook for reference. (see [page 8](#))
7. The District Committee will determine SAE eligibility based on the **National FFA Proficiency Award Areas descriptions** and **AFNR Performance Indicators.**
8. Area president will make sure any changes to applications at the district level will be reprinted with the same time stamp. **All time stamps must match except the cover page.**
9. Committee will review placement hours that are appropriate.

E. State Committee – Responsibilities and Guidelines

1. The state committee's purpose is to:
 - a. Score and rank applications
(The area's screening committee's score will be used as the applicants score at the state screening. However, the state screening committee reserves the right to re- score any application.) **Scoring will be done with the Caps on for each section.**
 - b. Determine SAE eligibility based on the **National FFA Proficiency Award Areas description** and **AFNR Performance Indicators**. Career Ready Practices can be included in the agricultural pathways but cannot be the only standard of the SAE.
 - c. Eliminate applications not meeting the minimum qualifications.
2. The state committee will select a committee chairperson and secretary from the committee members present at the state screening. The chair will advise and oversee the scoring process. The secretary will record the minutes and decisions of the committee and submit a copy of the minutes to each committee member.
3. The state committee will review all supervised agricultural experience (SAE) enterprise not listed on pages 19-23 of the handbook that have been submitted by the area committee and local advisor to approve the recommended point values prior to screening any applications.
4. The state committee should select one current committee member to serve on the star state farmer selection committee, one current committee member to serve on the star state agribusiness selection committee, one current committee member to serve on the star state placement selection committee, and one current committee member to serve on the star state agriscience selection committee. These committee members are to serve in an advisory capacity to the star selection committee and are nonvoting members.
5. The state committee will break ties on applications by using total Leadership points. If a tie still exists, the tables in the Leadership section will be used alphabetically until the tie is broken.
6. The number of applications which will be scored at the state screening process will be determined as follows:
 - a. All submitted applications will be reviewed for agricultural relevance of the SAE's, Leadership pages, and community service hours.
 - b. If any issues are found, an application could fall below the 550 points minimum and/or FFA Leadership (150 point) minimum and become ineligible for the state degree.
 - c. If an application is declared ineligible; it will be reviewed by the State Advisor, State Executive Secretary, and the State Degree Chairman for a final decision.

Note: The state screening committee reserves the right to re-score any application that is submitted.

F. Cover Page Guidelines

1. **Type** the information requested on the cover page.
2. Be sure to indicate if you are applying in ownership, agribusiness, placement, or agriscience and if you have filed an income tax return and paid property tax. (This information is needed to determine star candidate eligibility but should be completed by all applicants.)
 - A. **Applicants that are submitted by the Area as the Area Star Farmer, Agribusiness, Placement, and Agriscience must score above the minimum qualifying score for the current year in order to receive the degree.**
 - B. **Star Applicants, with the exception of Star in Agriscience earning below the required tax filing limits, must have filed & submitted federal income tax. (Should show up in the applicant's record book)**
 - C. **Star applicants must have paid personal property tax (If applicable), and record of its payment should be shown in the applicant's record book.**

G. Check Sheet Guidelines

1. Secure the certification signatures prior to submitting the application.
2. Applicant and advisors should read and complete the check sheet verifying all requirements have been met.
3. Methods of determining earnings and investment minimum qualifications are: (Must meet A and B) or (C or D)
 - a. Total Earnings (\$1000 minimum) is the total figure on the worksheet, line 18 is equal to or greater than \$1000.
 - b. Total productively invested line 15 of the worksheet for the last complete year must be \$1000 or more.
 - c. Unpaid and Directed Work Experience hours (non-pay) are the Total Unpaid and Directed Laboratory Experience Hours. 600 hours minimum must be in excess of enrolled Ag Ed Classroom Hours under the direction of the Agricultural Instructor.
 - d. A percentage combination of 1) earnings and productively invested; and 2) directed laboratory experience (non-pay) with the combined percentage totaling 100%

EXAMPLE:

(1) Total earnings	= \$500-\$1000 minimum = 50%
Productively invested	= \$400-\$1000 minimum = 40%
(2) Directed laboratory experience	= 360/600 hrs. minimum = 60%
(3) Use lowest percentage in step "1" 40%
	plus
Directed lab experience in step "2" 60%
Total percentage.....	100%

H. Worksheet Guidelines

1. The worksheet should be completed as a part of the total application using information from the applicants' record book.
2. **All values should be rounded to the nearest whole dollar and all hours rounded to the nearest whole hour. Do not use any cents or fractions or decimals.**
3. The descriptions boxes for Paid Placement Experience, Unpaid Placement Experience, Exchange of Labor, and Agribusiness located on SAE 3 and/or SAE 4 tabs, must be filled out if applicable to the Students' SAE. The screening committee will use these to determine acceptable SAEs.
4. The application worksheet will be checked in the following areas for agreement with the record book regardless of type of record book accompanying the application: (Computer printouts will be accepted as records of student's SAEP.)
 - a. Receipts and Expenses for **all years**.
 - b. Financial Statement for **all years**.
 - c. Profit and Loss Statement for **all years**.
 - d. Inventory Records and Depreciation Schedule for **all years**.
 - e. Record of all FFA, School, and Community activities for **all years**.
5. **Appropriate SAEs for the State FFA Degree will be determined per the National FFA Proficiency Awards Area and the AFNR Performance Indicators. The supporting documents can be found on: <http://www.theaet.com/intro/afnr.aspx> or <http://www.ffa.org>.**
6. **Applicants' first year records can be no longer than 16 months or no less than 12 months and must be summarized on December 31 of student's second school year.**
7. **The values indicated on the Worksheet should only show the candidates' share of receipts, expenses, inventory, net worth etc. on those candidates who are involved in partnership, corporations and/or crop share agreements.**
8. All inventory values used to complete the worksheet should be the "Book Value." An example of how depreciation should be figured is located at the end of this handbook.
 - a. Harvested crops should be valued at on-farm market value.
 - b. Crops still growing in the field should be assigned a value equal to the cost of production that had been incurred at the time of inventory.
 - c. All breeding stock purchased when already mature should be listed at the remaining undepreciated book value.
 - d. All breeding stock purchased as immature animals should be valued at purchase price, plus all production cost incurred up to the first inventory date. If the animal is not mature at the next inventory date, it should be valued at the previous inventory value, plus all production costs incurred for the current year. Once the animal is mature, it should be entered on the depreciation schedule.
 - e. All items, such as livestock feed and supplies should be listed at their original purchase price.
 - f. Home raised market and breeding animals should be valued at conservative on-farm market values. Once home raised animals are mature, their inventory value should remain the same until the animal is disposed.

Worksheet Guidelines (Continued)

- g. All crop related supplies such as fertilizer, chemicals, seed, etc. should be listed at their original purchase price.
 - h. All products bought for resale and business supplies on-hand should be listed at their original purchase price.
 - i. Machinery, buildings and equipment values should be the book value (acquisition costs - depreciation).
 - j. Land should be valued at acquisition cost plus non-inventorial improvements.
 - k. Grain/Crops carried over from one year to the next are to be counted **ONLY** in the year they are planted.
9. Interest on non-borrowed capital must not be added back in under line 19- Income from Other Sources This Year. (Note: SAEP Earnings This Year (line 18) does not include the Interest on Non-Borrowed Capital.)
10. Depreciation is not income and should not be included as Income from Other Sources This Year, Worksheet Line 19.
11. Students whose SAEP includes corporate stock ownership must provide with the record book:
- a. A copy of the Articles of Incorporation – When the corporation records are not accessible to the area committee, the applicant must also submit:
 - a. A statement of application/corporation record accuracy by the corporate accountant.
 - b. The above statement must be notarized.
12. Exchange labor hours will be divided by the wage factor (\$10.00/hour) for the respective record book year.

Supervised Agricultural Experience Guidelines (600 points maximum)

A. Scoring Guidelines

1. Scope - 200 points maximum (see [pages 19-23](#))
 - a. Equals the scope points of all years. Do not include items listed in "Inventory Entering Agricultural Education.

Please list enterprises by description and scope in scorable units exactly as listed in this book or indicate "NONE" in the box. (see [pages 19-23](#).)

- b. The table labeled: "**Inventory Entering Agricultural Education**" shall include applicant's inventory for first day of first year of agriculture class (No Earlier than September 1) as shown on forms 8 and 9 (LIVESTOCK & CROP INVENTORY) of the Missouri Agricultural Record Book for Secondary Students or forms 16 and 17 of the Missouri Farm Business Record Book.
- c. The applicant's first year records can be no longer than 16 months (beginning September 1 of their 9th grade year or later) or no less than 12 months and must be summarized on Dec. 31 of student's second school year.
- d. The Description and Scope in Scorable Units (see [pages 19-23](#)) should be listed for each year using:

Form 12 - Missouri Agricultural Record Book for Secondary Students Equivalent forms - Missouri Farm Business Record Book
- e. All enterprises should be listed by Description and Scope in Scorable Units or indicate "**NONE**" in the box. Point values are listed on [pages 19-23](#). Any enterprise not on the list should be submitted in writing to the Area screening committee with a recommended point value based comparable enterprise receipts, expense and labor required.
- f. **Record all dollar values to the nearest whole dollar.**
- g. **Waitressing and Baby Sitting/Childcare are not acceptable Supervised Agricultural Experience Programs and should NOT be included in scope, income, placement or directed lab experience. Waitressing and Baby Sitting/Childcare are non-agricultural income and can be recorded in personal income and expenses.**

Please list enterprises by description and scope in scorable units exactly as listed in this book or indicate "NONE" in the box. (see [pages 19-23](#).)

Equation:	Function	Scope Points
Ownership Enterprises (Final Year ONLY)	Plus (+)	
Paid Placement Experience (Final Year ONLY)	Plus (+)	
Unpaid Placement Experience (Final Year ONLY)	Plus (+)	
Agriscience Experience (Final Year ONLY)	Plus (+)	
Subtotal	Equals (=)	
Scope Points Entering Agricultural Education	Minus (-)	
TOTAL GROWTH POINTS (100 Points Maximum)	Equals (=)	

2. **Growth** - 100 points maximum (Scope points of the final year minus scope points entering Agricultural Education)

DO NOT INCLUDE EXCHANGE OF LABOR

Scoring Scope	Function	Year 1	Year 2	Year 3	Year 4
Ownership Enterprises Points	Plus (+)				
Paid Placement Points	Plus (+)				
Unpaid Placement Points	Plus (+)				
Agriscience Points	Plus (+)				
Exchange Labor Points	Plus (+)				
Subtotal	Equal (=)	Y1	Y2	Y3	Y4

GRAND TOTAL SCOPE POINTS (200 Points Maximum) Equals (Y1 + Y2+ Y3 + Y4) Above	
--	--

3. **Total SAEP Earnings** - 100 points maximum (See Table [Page 25](#))

4. **Gain in Net Worth** - 200 points maximum (See Table [Page 26](#))

B. Scope Points (200 Points Maximum)

CROP & PLANTS

Grain/Crops carried over from one year to the next are to be counted ONLY in the year they are planted.

<u>Description</u>	<u>Scope (Scorable Units)</u>	<u>Points</u>
Corn	1 acre	2
Popcorn	1 acre	2
Soybeans	1 acre	2
Sunflowers	1 acre	2
Milo	1 acre	2
Wheat	1 acre	1.5
Rye	1 acre	1.5
Oats	1 acre	1
Barley	1 acre	1
Tobacco	1 acre	32
Peanuts	1 acre	5
Cotton	1 acre	5
Rice	1 acre	5
Grass seed	1 acre	1.0
Legume seed	1 acre	1.5
Cover Crop	1 acre	0.5
Pasture	1 acre	0.25
(Pasture - Owned or Rented must show expenses in record book of ownership &/or rent to be counted.)		
Hay	1 acre	1
Alfalfa	1 acre	3
Straw	1 acre	0.5
Pecans	500 pounds	1
Walnuts	500 pounds	1
Christmas Trees	25 trees	1
Wood	1 cord	0.25
Logs	600 board feet	1
Strawberries	1000 square ft	0.5
Bramble Berries	100 ft. of run	1
Grapes	100 ft. of run	1
Garden (Vegetable or Ornamental)	1000 square ft.	0.5
(Sweet Corn that is Hand Harvested)		
Vegetable Crop		
(Mechanically Harvested) 1 acre		0.5
House Plants &/or Tobacco Plants	1 plant	0.02

Scope Points – Crops and Plants (continued)

<u>Description</u>	<u>Scope (Scorable Units)</u>	<u>Points</u>
Bedding Plants	1 plant	0.005
Ornamental Trees, Shrubs & Plants	1 tree, shrub or plant	0.04
Specialty Crop		
	1 Pound Ginseng (dry)	4
	100 Luffa Sponges (dry)	1
	3 Pounds Golden Seal Root (dry)	1
	15 Pounds Golden Seal Herb (dry)	1
	15 Pounds Skullcap	1
	300 Pounds Wet Mullein Leaf	1
	300 Pounds Sassafras Leaves (dry)	1
	500 Pounds Milk Thistle (dry)	1
	350 Pounds Sumac Leaves (dry)	1
Fruit Trees	1 Tree	0.1
Wildlife Food Plots (Non-production use – not income producing)	1 acre	0.5

CRP land was considered but determined to have “0” points awarded.

TSI was reviewed and removed from the points list

ANIMALS

<u>Description</u>	<u>Scope (Scorable Units)</u>	<u>Points</u>
Beef	1 Breeding	3
	1 Non-breeding	2
Dairy	1 Cow	8
	1 Bull	3
	1 Non-Breeding	2
Swine (Includes Potbellies)	1 Breeding	3
	5 Feeder Pigs	1
	1 Market Swine	1
Sheep	1 Breeding	2
	1 Non-breeding	1
Poultry	1 Laying Hens	0.1
	1 Exotic Poultry- Quail, Pheasant, Chucker	0.1
	1 Peacocks, Guineas, Ducks	0.1
	1 Rooster, Geese, Chicks, Broilers, Poult	0.04
	1 Turkey, broilers or poult	0.1
	1 Tom Turkeys or Hen Turkeys	0.1
	1, Parakeet, Cockatiel or Pigeons	0.05
Equine (Includes Miniatures)	1 Breeding	3
	1 Non-breeding	2
Goats	1 Breeding	2
	1 Non-breeding	1
	1 Milking Doe Goat	3
Rabbits	1 Breeding Rabbits (Buck or Doe)	0.2
	1 Rabbit Fryers or Non-breeding Rabbits	0.05
Specialty Animal	1 Buffalo	3
	1 Yak	3
	1 Elk	3
	1 Llamas or Alpacas	3
	1 Ostrich, Emu, or Rhea	3
	1 Bear	3
	1 Camel	3
	1 African Lion, Bengal Tiger, Siberian Tiger, North American Cougar, Leopard, or Cougar	3

Scope Points – Animals (continued)

<u>Description</u>	<u>Scope (Scorable Units)</u>	<u>Points</u>
Specialty Animal (cont.)	1 Cub of any lion, tiger or cougar	2
	1 Breeding Dog (Male or Female)	2
	1 Dog pup	0.2
	1 Breeding Cats (Male or Female)	0.2
	1 Deer or Ibex	1
	1 Breeding Monkey, Fox, Raccoon, or Prairie Dog	1
	1 Mice/Gerbil/Hamster/Cavia	0.01
	1 Chinchillas, Degus, Squirrels, Sugar Gliders, Ferrets, or Hedge Hogs	0.1
	1 Lemur	1
	1 Wolf	1
	1 Wolf pups	0.2
	1 Waterdogs or Newts	0.01
	1 Reptiles and Amphibians	0.05

OTHERS

<u>Description</u>	<u>Scope (Scorable Units)</u>	<u>Points</u>
Bees	1 Hive	3
Fish	1 Head	0.01
Worms	1 Head	0.0001
Ham or Bacon	1 Cured Ham or Cured Bacon	0.2

Custom Work

Custom work will be scored by indicating the dollars of gross income received from the custom work enterprise. Applicants should not include the hours worked as custom work under any other section of the application.

<u>Description</u>	<u>Scope (Scorable Units)</u>	<u>Points</u>
Custom Work	\$ Gross Income	See Chart on <u>page 24</u>

Agribusiness Income is defined as an entrepreneurship type SAE, which does NOT meet the specific definition for production agriculture, and which easily fits the Agriculture, Food and Natural Resource pathways accepted by the National Council for Agricultural Education.

Agribusiness is nonproduction agribusiness. (This aligns with the American FFA Degree)

Ownership Agribusiness and Custom Work

<u>Description</u>	<u>Scope (Scorable Units)</u>	<u>Points</u>
Agribusiness Income – Enterprise	\$ Gross Agribusiness Income	See Chart on <u>page 24</u>

The guidelines below will be used to score ownership agribusiness (i.e. auctioneer, landscaping business) under the ownership SAE section of the State Degree Application. The applicant must include the gross agribusiness income. Care should be taken to only include ownership agribusiness income.

1. Scope points will be awarded for agribusiness income.
2. Students whose total gross agribusiness income falls within a specific range on the table on page 24 will be awarded the amount of points found to the right of the range. (Hours spent in ownership agribusiness and/or custom work should not be included in any other section of the application.)
3. Any SAE listed on pages 19-23 should be entered and scored on the application as specified on pages 19-23 and not as agribusiness income, unless the agribusiness meets the criteria below.
4. The definition of agribusiness for the purpose of this degree is as follows:

Star in Agribusiness – candidates may have any entrepreneurship type SAE, which does NOT meet the specific definition for the Star Farmer category, and which easily fits the Agriculture, Food and Natural Resource pathways accepted by the National Council for Agricultural Education. The **Star in Agribusiness** is awarded to the FFA member with the top nonproduction agribusiness supervised agricultural experience.

5. Must give a description of the Agribusiness to explain where the income is derived. (See example below.)

(EXAMPLE)

A student who has a lawn mowing business would indicate, on the application, the following:

<u>DESCRIPTION</u>	<u>SCOPE</u>
Agribusiness Income - Lawn Mowing	\$2312
Agribusiness Income – A.I. Breeding	\$1500

This student would receive 29 points for Agribusiness Income (see table page 24).

6. **The description box on SAE 3 for Agribusiness must be filled out.**

Ownership Agribusiness & Custom Work

The table below will be used to determine the point value awarded for gross agribusiness income and custom work. See [page 22-23](#) for guidelines.

\$0 - \$99 = 0 Points	\$7,000 - \$7,499 = 43 Points
\$100 - \$199 = 1 Points	\$7,500 - \$7,999 = 45 Points
\$200 - \$299 = 2 Points	\$8,000 - \$8,499 = 47 Points
\$300 - \$399 = 3 Points	\$8,500 - \$8,999 = 49 Points
\$400 - \$499 = 4 Points	\$9,000 - \$9,499 = 51 Points
\$500 - \$599 = 5 Points	\$9,500 - \$9,999 = 53 Points
\$600 - \$699 = 6 Points	\$10,000 - \$10,499 = 55 Points
\$700 - \$799 = 7 Points	\$10,500 - \$10,999 = 57 Points
\$800 - \$899 = 8 Points	\$11,000 - \$11,499 = 59 Points
\$900 - \$999 = 9 Points	\$11,500 - \$11,999 = 61 Points
\$1,000 - \$1,099 = 10 Points	\$12,000 - \$12,499 = 63 Points
\$1,100 - \$1,199 = 11 Points	\$12,500 - \$12,999 = 65 Points
\$1,200 - \$1,299 = 12 Points	\$13,000 - \$13,499 = 67 Points
\$1,300 - \$1,399 = 13 Points	\$13,500 - \$13,999 = 59 Points
\$1,400 - \$1,499 = 14 Points	\$14,000 - \$14,499 = 71 Points
\$1,500 - \$1,599 = 15 Points	\$14,500 - \$14,999 = 73 Points
\$1,600 - \$1,699 = 16 Points	\$15,000 - \$15,499 = 75 Points
\$1,700 - \$1,799 = 17 Points	\$15,500 - \$15,999 = 77 Points
\$1,800 - \$1,899 = 18 Points	\$16,000 - \$16,499 = 79 Points
\$1,900 - \$1,999 = 19 Points	\$16,500 - \$16,999 = 81 Points
\$2,000 - \$2,499 = 20 Points	\$17,000 - \$17,499 = 83 Points
\$2,500 - \$2,999 = 25 Points	\$17,500 - \$17,999 = 85 Points
\$3,000 - \$3,499 = 27 Points	\$18,000 - \$18,499 = 87 Points
\$3,500 - \$3,999 = 29 Points	\$18,500 - \$18,999 = 89 Points
\$4,000 - \$4,499 = 31 Points	\$19,000 - \$19,999 = 91 Points
\$4,500 - \$4,999 = 33 Points	\$20,000 - \$20,999 = 93 Points
\$5,000 - \$5,499 = 35 Points	\$21,000 - \$21,999 = 95 Points
\$5,500 - \$5,999 = 37 Points	\$22,000 - \$22,999 = 97 Points
\$6,000 - \$6,499 = 39 Points	\$23,000 - \$23,999 = 99 Points
\$6,500 - \$6,999 = 41 Points	\$24,000 - & UP = 100 Points

Corrected 10/15/22

Total SAEP Earnings

This chart will be used to score this section of the State Degree Application. Students whose total profit or loss falls within a specific range will be awarded the amount of points found to the right of the range.

\$1,000	-	\$2,000	=	5	Points
\$2,001	-	\$3,000	=	10	Points
\$3,001	-	\$4,000	=	15	Points
\$4,001	-	\$5,000	=	20	Points
\$5,001	-	\$6,000	=	25	Points
\$6,001	-	\$7,000	=	30	Points
\$7,001	-	\$8,000	=	35	Points
\$8,001	-	\$9,000	=	40	Points
\$9,001	-	\$10,000	=	45	Points
\$10,001	-	\$11,000	=	50	Points
\$11,001	-	\$12,000	=	52	Points
\$12,001	-	\$13,000	=	54	Points
\$13,001	-	\$14,000	=	56	Points
\$14,001	-	\$15,000	=	58	Points
\$15,001	-	\$16,000	=	60	Points
\$16,001	-	\$17,000	=	62	Points
\$17,001	-	\$18,000	=	64	Points
\$18,001	-	\$19,000	=	66	Points
\$19,001	-	\$20,000	=	68	Points
\$20,001	-	\$22,000	=	70	Points
\$22,001	-	\$24,000	=	72	Points
\$24,001	-	\$26,000	=	74	Points
\$26,001	-	\$28,000	=	76	Points
\$28,001	-	\$30,000	=	78	Points
\$30,001	-	\$32,000	=	80	Points
\$32,001	-	\$34,000	=	82	Points
\$34,001	-	\$36,000	=	84	Points
\$36,001	-	\$38,000	=	86	Points
\$38,001	-	\$40,000	=	88	Points
\$40,001	-	\$42,000	=	90	Points
\$42,001	-	\$44,000	=	92	Points
\$44,001	-	\$46,000	=	94	Points
\$46,001	-	\$48,000	=	96	Points
\$48,001	-	\$50,000	=	98	Points
\$50,001	-	& UP	=	100	Points

Gain in Net Worth

The following is a scoring system for the State Degree Application. This system is set up to give students an increasing amount of points as their gain in Net worth gets greater. **This will be done by obtaining the difference between the applicant's last year's Net Worth and the starting year's Net Worth and comparing it to the combined total Net Profit or Loss of the student's SAEP earnings. The smaller value of the two values will be used to determine the applicant's score.**

\$0 - \$100 = 5 Points	\$11,001 - \$12,000 = 105 Points
\$101 - \$200 = 10 Points	\$12,001 - \$13,000 = 110 Points
\$201 - \$300 = 15 Points	\$13,001 - \$14,000 = 115 Points
\$301 - \$400 = 20 Points	\$14,001 - \$15,000 = 120 Points
\$401 - \$500 = 25 Points	\$15,001 - \$16,000 = 125 Points
\$501 - \$600 = 30 Points	\$16,001 - \$17,000 = 130 Points
\$601 - \$700 = 35 Points	\$17,001 - \$18,000 = 135 Points
\$701 - \$800 = 40 Points	\$18,001 - \$19,000 = 140 Points
\$801 - \$900 = 45 Points	\$19,001 - \$20,000 = 145 Points
\$901 - \$1,000 = 50 Points	\$20,001 - \$22,000 = 150 Points
\$1,001 - \$2,000 = 55 Points	\$22,001 - \$24,000 = 155 Points
\$2,001 - \$3,000 = 60 Points	\$24,001 - \$26,000 = 160 Points
\$3,001 - \$4,000 = 65 Points	\$26,001 - \$28,000 = 165 Points
\$4,001 - \$5,000 = 70 Points	\$28,001 - \$30,000 = 170 Points
\$5,001 - \$6,000 = 75 Points	\$30,001 - \$32,000 = 175 Points
\$6,001 - \$7,000 = 80 Points	\$32,001 - \$34,000 = 180 Points
\$7,001 - \$8,000 = 85 Points	\$34,001 - \$36,000 = 185 Points
\$8,001 - \$9,000 = 90 Points	\$36,001 - \$38,000 = 190 Points
\$9,001 - \$10,000 = 95 Points	\$38,001 - \$40,000 = 195 Points
\$10,001 - \$11,000 = 100 Points	\$40,001 - & UP = 200 Points

C. Paid Placement, Directed Laboratory Experience, Unpaid Placement, Agriscience and Exchange of Labor

1. On Paid Placement Experience SAE, Directed Laboratory Experience SAE, unpaid Placement, Agriscience, and Exchange Labor indicate total hours of labor each year. The following should be used as guidelines for Paid Placement Experience SAE, Directed Laboratory Experience SAE, Unpaid Placement SAE, Agriscience SAE, and Exchange Labor:
 - a. **Record hours to the nearest whole hour; do not include decimals or fractions.**
 - b. **The description boxes for Paid Placement, Unpaid Placement, Exchange of Labor, and Agribusiness located on SAE 3 and/or SAE 4 tabs, must be filled out if applicable to students' SAE. The screening committee will use these to determine acceptable SAE's.**
 - c. **All applications will need to describe their Placement SAE with Hours, Title, and Description for screening committee to evaluate the "agriculture related" or the ANFR Performance Indicator the SAE is addressing.**
 - d. **All hours of any type must be documented and shown in the record book.**
 - e. **If directed lab experience, unpaid placement, and agriscience has been completed, a Log Sheet listing the hours worked and a description of the experience MUST be included in the record book and checked by the screening committees. An approved log sheet can be found on the Missouri FFA website at <https://curriculum.missouriffa.org/main/record-books>**
 - f. 20 hours Exchange Labor = 1 Point (maximum of 2000 hours/years)
15 hours Paid Placement SAE = 1 Point (maximum of 2000 hours/year)
20 hours Unpaid Placement = 1 Point (Maximum 2000 hours/year)
Must include Log sheet
15 hours Paid Agriscience hours = 1 Point (maximum 2000 hours/year)
5 hours of Tractor Restoration = 1 Point (maximum 2000 hours/year)
5 hours of Unpaid Agriscience Hours = 1 Point (Maximum 2000 hours/year)
Must include research abstract(s) and corresponding log sheet
A maximum TOTAL of 2000 Hours per year will be accepted. (Exchange Labor Hours + Paid Placement + Unpaid Placement Hours + Paid Agriscience Hours + Unpaid Agriscience Hours = Total)
 - g. **Exchanged Labor hours are not counted in figuring growth.**
 - h. Paid Placement Hours are: Those hours of labor worked for someone other than yourself
 - i. Placement on the home farm that is exchange of labor for expenses should be included under exchange labor in hours.
 - j. Placement on a farm or business other than the home farm should be shown under Paid Placement Experience SAE in hours.
 - k. Custom work should be shown under ownership and dollars indicated under Scope in Scorable Units.

Paid Placement, Directed Laboratory Experience, Unpaid Placement, Agriscience and Exchange of Labor (continued)

- l. Placement on the home farm for wages should include hours under Paid Placement Experience SAE. (Note: Exchange labor does not = Paid Placement Experience SAE. The Applicant should receive a salary or wages for work performed. Payment in the form of feed, seed, fertilizer, machinery use etc. for work should be recorded as exchange of labor.)
 - m. **Directed Laboratory Experience SAE is hours worked in excess of enrolled agricultural education classroom hours under direction of the agriculture instructor. Non-wage hours worked on the home farm are not considered Directed Laboratory Experience.** Directed Laboratory Experience is usually working in a school or community owned facility without pay. (i.e. school greenhouse, school farm, FFA Garden, agriculture education shop, job shadowing or observation of industry). Trapshooting, calf working teams and team competition ARE NOT directed lab experience.
 - n. **If directed lab experience, unpaid placement, and unpaid Agriscience has been completed a Log Sheet listing the hours worked and a description of the experience MUST be included in the record book and checked by the screening committee. An approved log sheet can be found on the Missouri FFA Website at <https://curriculum.missouriffa.org/main/record-books>**
 - o. **Exchange of Labor will be divided by the wage factor \$10.00/hour for the respective record book year.**
- D. **Tractor Restoration Ownership SAE**
- Tractor Restoration Ownership SAE involves a student restoring a tractor or piece of equipment with historical significance (this is not intended for general equipment repair). Students should provide documentation of their project in their record book. Those using this SAE may record their hours on page SAE 2 of the State FFA Degree application **and** should describe their restoration project at the top of page SAE 3.
- (5 hours = 1 point)

Leadership & Participation Guidelines (400 Points Maximum)

General Guidelines

APPLICANTS MUST SCORE A MINIMUM OF 150 POINTS IN THIS SECTION TO BE ELIGIBLE FOR THE DEGREE.

Activities must be completed before January 1 of the year applying for the State Degree. It is **strongly recommend using the wording in the handbook or risk activity being redlined.**

List activities, offices, committees, proficiency awards, Career Development Events and awards only once (i.e. 23-24 State FFA Convention) unless an exception is noted on the following pages of this handbook.

Participation in a single activity, CDE, office, committee or award more than once will count as only one activity unless an exception is specifically noted on the following pages of this handbook.

In sections A, B, C, D, E and F, list the date of the year the activity started. NO RANGES of years need to be listed.

On the Leadership Section of the application, if an “X” is placed in the wrong category for items listed in this handbook they will be scored at the lowest point value for that section. Even if it is marked lower or higher than indicated in this handbook.

In Section A, when listing a chapter level award, use the dropdown menu.

A. Proficiency & Other Awards (75 points maximum)

(Must Specify Rating)

1. Only the awards listed below will be counted.
2. **Greenhand, Chapter & Area FFA Degrees can not be used as Awards.**
3. Chapter – 4 points Area – 8 points District – 12 points State – 16 points
National – 20 points.
4. Points will only be awarded for the highest level attained.
5. Allow the top 3 teams at District in LDEs (Conduct of Meetings, Parliamentary Procedure, Greenhand Knowledge or Ag. Issues).
6. Only group I individual ratings in the following CDE will be scored as stated above. (Ag. Mechanics, Agronomy, Ag. Sales, Dairy, Dairy Foods, Entomology, Farm Management, Floriculture, Forestry, Horse, Livestock, Meats, Nursery/Landscape, Poultry, Ag Communications, Food Science, Veterinary Science and/or Soils) **(Group I MUS BE SPECIFIED TO RECEIVE POINTS)**
7. Proficiency Awards should be listed under the highest level participated. (The current list can be found on FFA.org) A maximum of 3 proficiency awards/year may be listed. The same proficiency award may be counted more than once at the area level if not an area winner and different years are listed. If they are an area winner, then they can count the award at State level once.
8. **List activities, offices, committees, Career Development Events and awards only once, (i.e. 23-24 State FFA Convention) unless a specified exception is noted on the following pages of this handbook.**
9. No current school year proficiency awards will be counted.

Follow the instructions below to obtain the drop-down menu for the Award Section (Table A). (Use drop-down menu for ALL Levels including chapter level awards)

A. Proficiency and Other Awards: (75 Points)		CAPS OFF	Local Use	Area Use	State Use	
YEAR	AWARD	CHAP	AREA	DIST	STATE	NAT'L

Place an "X" in the appropriate column to show list. Manually enter requested information in parentheses.

Place "X" in the appropriate category first to obtain the correct drop-down list under the award column.

Then select the correct award and specify any requested information for clarification.

Do not forget to fill the Year column.

List activities, offices, committees, Career Development Events and awards only once (i.e. 23-24 State FFA Convention) unless a specified exception is noted on the following pages of this handbook. (EXCEPTION: A maximum of 3 proficiency awards/year may be listed.)

(National Band, Choir and Talent may be counted for each year selected)

National Awards (20 points/each)

1st Place State Winner in FFA Proficiency Awards (Provided application was submitted to National FFA or National FFA Proficiency Finalist (TOP 4) (Example: 1st Place State Winner National FFA Beef Production Proficiency or National FFA Finalist Turf Grass Management Proficiency)

National FFA Models of Excellence or Premier Chapter Interviews (Must have participated in the interview.)

Student Showcase – National FFA Convention

National FFA SAE Grant

National FFA Scholarship Winner

National FFA Band

National FFA Chorus

National FFA Talent (Must have performed at the National FFA Convention)

Band, Choir and Talent may be counted for each year they were selected.

National FFA Dairy Handler

National Finalist Chevron Tractor Restoration (Must be selected for Nationals)

Gold Rating Individual on a Gold Rated National LDE Team

Gold Rated individuals in a National CDE/LDE

(Example: Gold Rating - Individual National FFA Meats CDE)

National FFA Agriscience Fair Finalist (Specify which Division & Category)

(Example: National FFA Agriscience Finalist Division I-Animal Systems)

EXCEPTION: May count more than one year if different years are listed.

**Grand or Reserve Champion of a National Livestock Show listed below:

(EXCEPTION: May be counted more than once if different years are indicated.)

EX. – Grand or Reserve Champion (Showmanship, Boar, etc.) at National Livestock Show

- Description must include species

- Must be in FFA Division or be a FFA member

**Grand or Reserve Champion Showmanship at a National Show if 1st or 2nd is given. Must be in the FFA Division or be a FFA member.

(EXCEPTION: May be counted more than once if different years are indicated.)

Accepted National Shows

Louisville - North American International Livestock Exhibition

Cow Palace - San Francisco

Phoenix

Houston - Houston Livestock Show

Denver - Western National

Ft. Worth - Fort Worth Fat Stock Show

Kansas City - American Royal

Madison, Wisconsin - World Dairy Expo

Exhibitor in any National Junior Breed Association Show

**Members may receive points for the Grand/Reserve Champion for each breed, sex, or class in FFA building projects per year. (i.e. Beef, Sheep, Swine, Mechanics, Poultry, Dairy, Dairy Goats, Rabbits, Equine, Field Crop, Horticulture, Vegetable.)

State Awards (16 points/each)

List activities, offices, committees, Career Development Events and awards only once (i.e. 23-24 State FFA Convention) unless a specified exception is noted on the following pages of this handbook. (EXCEPTION: A maximum of 3 proficiency awards/year may be listed.)

Proficiency Awards listed in the current National FFA Manual

(**Example:** State FFA Sheep Production Proficiency)

(**Note:** This would be the Area winning application submitted to the state who receives a plaque on stage at the state FFA convention.)

State FFA Alumni Association Washington Leadership Conference Scholarship Winner

(**Note:** May abbreviate Washington Leadership Conference as WLC)

State Winner Missouri Ruralist Essay Contest

State Winner Growmark Essay Contest

State FFA Chorus Member

State FFA Talent Member (Must have performed at the State FFA Convention)

Choir and Talent may be counted for each year they were selected.

Missouri FFA SAE Grant

Group I Individuals in state CDE: (See list Section E, [page 44](#))

May count District High Individual in same CDE same year if applicable.

(**Example:** Group I Individual State [Agricultural Mechanics](#) CDE)

1st Place State Dairy Handler

1st, 2nd, 3rd place individuals in State Grassland CDE

1st, 2nd, or 3rd High Individual at State Trap Shoot held at Linn Creek Trap Range

Group I Individual State FFA Knowledge CDE

1st Place Area FFA Treasurer's Book CDE

1st Place Area FFA Secretary's Book CDE

1st Place Area FFA Chapter Scrapbook CDE

1st Place Area FFA Virtual Scrapbook CDE

1st Place Area Incomplete Record Book Entrepreneurship CDE

1st Place Area Incomplete Record Book Placement CDE

1st Place Area Complete Record Book Entrepreneurship CDE

1st Place Area Complete Record Book Placement CDE

(All books may be counted for each year they were selected)

(All books must have been on display at the State FFA Convention)

Top 3 State Winners of MO Association of Fairs & Festivals Public Speaking Contest

1st & 2nd Place Winner in Agriscience Fair (Specify Division and Category)

(Example: 2nd Place State Winner in Agriscience Fair, Division II-Animal Systems)

(**EXCEPTION:** May be counted more than once if different years are indicated.)

State HYMAX Academy

State HYPE Academy

Missouri State Fair Scholarship Recipient

Conservation Honors Program Participant

Lincoln Arc Welding Awards

State Awards (continued)

Top 6 State Participants in the following: (MUST HAVE COMPETED AT STATE.)

MIC Public Speaking – Missouri Farm Bureau Public Speaking – Missouri Pork Association Public Speaking – Missouri Sheep Producers Public Speaking – Missouri Association of Soil and Water Conservation Districts Public Speaking, Missouri YF/YFW Public Speaking – Missouri Cattle Industry Public Speaking – Missouri Pet Breeders Association Public Speaking, Teach Ag Speaking Contest or Missouri Quarter Horse Association.

(**Example:** Top 6 State Participant in MO Farm Bureau Public Speaking)

Missouri Agribusiness Academy Participant (Top 30)

State FFA Camp Leadership Medal

(This should not include All Around Camper or other camp awards.)

(**EXCEPTION:** May be counted more than once if different years are indicated.)

Public Speaking Academy Leadership Medal

(**EXCEPTION:** This may be in the same year and in addition to a State FFA Camp Leadership Medal noted above.)

Final 6 in State FFA Creed Speaking, FFA Prepared Public Speaking - Division I, FFA Prepared Public Speaking - Division II, FFA Prepared Public Speaking - Advanced, FFA Extemporaneous Public Speaking, FFA Employment Skills, FFA Agricultural Issues Forum, Conduct of Chapter Meetings and/or FFA Parliamentary Procedure CDE (Example: Final 6 State FFA Prepared Public Speaking – Division II CDE)

Fantasy Feedout Profitability Challenge Top 5

Swine Facilities Management Top 5

Mo Soybean Innovation Top 5

Western Farm Show Farm Equipment Dealers Contest

****Grand or Reserve Champion in the FFA Division at Missouri State Fair**

(**EXCEPTION: May be counted more than once if different years are indicated.**)

Ex.–Grand or Reserve Champion (Showmanship, Boar etc.) at Missouri State Fair

Description must include species.

Must be in FFA Division or be a FFA member.

(Dairy and Equine will count if they are FFA Member.)

****Grand or Reserve Champion Showmanship at Missouri State Fair if 1st or 2nd is given**

Must be in the FFA Division or be a FFA member.

(**EXCEPTION: May be counted more than once if different years are indicated.**)

****Members may receive points for the Grand/Reserve Champion for each breed, sex, or class in FFA building projects per year. (i.e. Beef, Sheep, Swine, Mechanics, Poultry, Dairy, Dairy Goats, Rabbits, Equine, Field Crop, Horticulture, Vegetable, etc.) (please indicate breed, sex, or class in description)**

(Note: There are no District FFA Proficiency Awards)

District Awards (12 points each)

List activities, offices, committees, Career Development Events and awards only once (i.e. 17-19 State FFA Convention) unless a specified exception is noted on the following pages of this handbook.

1st, 2nd, & 3rd high individuals in all district agriculture and FFA CDEs.

May count Group I individual at State in same CDE same year if applicable.

(Example: 2nd High Individual District Meats CDE)

1st, 2nd, 3rd place individuals in District Grassland CDE

1st, 2nd, 3rd High Individual in District Trap Shoot

(Districts named theirs below)

District Trap Shoots

NW	Smithville	NE	Prairie Grove/Macon/Katonka
C	Linn Creek	SW	None
SC	SC Postal Shoot	SE	Poplar Bluff

Top 2 District Participants in the following: (MUST HAVE COMPETED AT DISTRICT.)

MIC Public Speaking, MO Farm Bureau Public Speaking, MO Pork Association Public Speaking, MO Sheep Producers Public Speaking, Missouri Association of Soil and Water Conservation Districts Public Speaking, Missouri YF/YFW Public Speaking, MO Cattle Industry Public Speaking, MO Pet Breeders Association Public Speaking, Teach Ag Speaking Contest or MO Quarter Horse Association. (Remember only count highest level achieved per year)

(Example: Top 2 District Participant in MO Farm Bureau Public Speaking)

****Grand or Reserve Champion in the FFA Division at one of the district fairs listed below:**

(Must indicate species or project area.)

(Ex. - Grand or Reserve Champion (Showmanship, Boar, etc.) at District Fair

(EXCEPTION: May be counted more than once if different years are indicated.)

Description must include species.

Must be in FFA Division or be a FFA member.

****Grand or Reserve Champion Showmanship at a District Fair 1st or 2nd is given.**

Must be in the FFA Division or be a FFA member.

(EXCEPTION: May be counted more than once if different years are indicated.)

District Fairs

SW	Springfield
NW	Trenton or Bethany
CE	Marshall or Johnson County
NE	Kirksville or Mexico
SC	Owensville or West Plains
SE	Cape Girardeau

****Members may receive points for the Grand/Reserve Champion for each breed, sex, or class in FFA building projects per year. (i.e. Beef, Sheep, Swine, Mechanics, Poultry, Dairy, Dairy Goats, Rabbits, Equine, Field Crop, Horticulture, Vegetable, etc.) (please indicate breed, sex, or class in description)**

Area Awards (8 points each)

Proficiency Awards listed in the current National FFA Manual

(Example: Area FFA Vegetable Production Proficiency)

Top 2 Area Participants in the following: (MUST HAVE COMPETED AT AREA.)

MIC Public Speaking, MO Farm Bureau Public Speaking, MO Pork Association Public Speaking, MO Sheep Producers Public Speaking, Missouri Association of Soil and Water Conservation Districts Public Speaking, Missouri YF/YFW Public Speaking, MO Cattle Industry Public Speaking, MO Pet Breeders Association Public Speaking, Teach Ag Speaking Contest or MO Quarter Horse Association. (Remember only count highest level achieved per year)

(Example: Top 2 Area Participant in MO Farm Bureau Public Speaking)

****Grand or Reserve Champion in the FFA Division at an area fair.**

(Must indicate species or project area.)

(Ex. – Grand or Reserve Champion (Showmanship, Boar, etc.) at Area Fair

(EXCEPTION: May be counted more than once if different years are indicated.)

Description must include species.

Must be in FFA Division or be a FFA member.

****Grand or Reserve Champion Showmanship at an Area Fair if 1st or 2nd is given.**

Must be in the FFA Division or be a FFA member.

(EXCEPTION: May be counted more than once if different years are indicated.)

(Note: An area fair is any fair where two or more schools are invited.)

1st, 2nd, 3rd High Individual in Area Trap Shoot (Areas named theirs below)

Area Trap Shoots

Area 1 -- Smithville

Area 2 -- Trenton

Area 3 – Lancaster or Macon

Area 4 – Prairie Grove

Area 5 – Katonka

Area 6 – Sedalia

Area 7 – Adrain/Warrensburg

Area 8 – Did not provide one.

Area 9 – Did not provide one

Area 10 – None

Area 11 – Did not provide one

Area 12 – None

Area 13 – Rover/Rolla/Houston

Area 14 -- Herman

Area 15 – Did not provide one

Area 16 – Poplar Bluff

****Members may receive points for the Grand/Reserve Champion for each breed, sex, or class in FFA building projects per year. (i.e. Beef, Sheep, Swine, Mechanics, Poultry, Dairy, Dairy Goats, Rabbits, Equine, Field Crop, Horticulture, Vegetable, etc.) (please indicate breed, sex, or class in description)**

Chapter Awards (4 points each)

List activities, offices, committees, Career Development and awards only once (i.e. 23-24 State FFA Convention) unless a specified exception is noted on the following pages of this handbook.

(EXCEPTION: A maximum of 3 proficiency awards/year may be listed.)

USE THE DROP-DOWN MENU FOR ALL CHAPTER AWARDS

Any two local chapter awards in addition to:

Proficiency Awards listed in the current National FFA Manual

(Example: Chapter FFA Vegetable Production Proficiency)

****Grand or Reserve Champion in the FFA Division at a local fair.**

(Must indicate species or project area.)

(Ex. – Grand or Reserve Champion (Showmanship, Boar, etc.) at Local Fair

(EXCEPTION: May be counted more than once if different years are indicated.)

Description must include species

Must be in FFA Division or be a FFA member

****Grand or Reserve Champion Showmanship at a Local Fair if 1st or 2nd is given.**

Must be in the FFA Division or be a FFA member.

(EXCEPTION: May be counted more than once if different years are indicated.)

Chapter FFA Alumni Legion of Merit Award

*Chapter FFA Leadership Medal

*Chapter FFA Scholarship Medal

*Chapter FFA Community Service Medal

***(EXCEPTION: Chapter Leadership Medal, Chapter Scholarship Medal and Chapter Community Service Medal May be counted more than once if different years are indicated.)**

Star Greenhand Degree

Star Chapter Farmer

Star Chapter Agribusiness

Star Chapter Placement

Star Chapter Agriscience

All Around Camper & Other FFA Camp Awards

*****Chapter FFA Creed Speaker**

*****Chapter FFA Prepared Public Speaker**

*****Chapter FFA Extemporaneous Public Speaker**

***** (EXCEPTION: If above chapter level put in Section E. This item may not be listed in both sections A and E.**

****Members may receive points for the Grand/Reserve Champion for each breed, sex, or class in FFA building projects per year. (i.e. Beef, Sheep, Swine, Mechanics, Poultry, Dairy, Dairy Goats, Rabbits, Equine, Field Crop, Horticulture, Vegetable, etc.) (please indicate breed, sex, or class in description)**

B. Other FFA Activities (90 points maximum)

(ACTIVITIES WILL BE COUNTED ONLY ONCE AT THE HIGHEST LEVEL OF PARTICIPATION.)

1. **Scoring**
 - Chapter 2 points
 - Area 4 points
 - District 6 points
 - State 8 points
 - National 10 points.

a. **Applicant receives points only for highest level attained.**

b. (Note: If the candidate indicates they are an exhibitor in the FFA division at the district fair, State Fair, American Royal or other national shows, only one activity of this type will be counted in 5.f on the back of the cover page as above local level regardless of the number of shows or types of exhibits.) However, in this section (B. Other FFA Activities) applicants who are exhibitors in the FFA division at the district fair, State Fair, American Royal or other national shows may list one area, one district, one state, and/or one national activity of this type for activity points above the local level. All additional FFA exhibitor activities are local activities regardless of the number of shows or types of exhibits. Other county fairs and shows are local activities.

c. Proficiency Awards should be listed on Table A, CDE teams on Table E, and committees on Table D. (Do Not List Them on Table B.)

2. **List an activity only once.** Local FFA chapter meetings will be only counted once regardless of the number of meetings listed. (i.e. Attending the National FFA Convention three times is only one activity.) Record as follows:

Year	Activity	Chap	Area	Dist	State	Natl
21-23	National FFA Convention					X

3. **On the Leadership Section of the application, if an “X” is placed in the wrong category for items listed in this handbook they will be scored at the lowest point value for that section.** Even if it is marked lower or higher than indicated in this handbook.

Follow the instructions below to obtain the drop-down menu for the Activity Section (Table B).

B. Other FFA Activities: (90 Points)		CAPS OFF	Local Use	Area Use	State Use
YEAR	ACTIVITY	CHAP	AREA	DIST	STATE NAT'L

Place an "X" in the appropriate column to show list. Manually enter chapter activities and other approved area activities.

Place “X” in the appropriate category first to obtain the correct drop-down list under the award column.
 Then select the correct award and specify any requested information for clarification.
 Do not forget to fill the Year column.

NATIONAL

(ACTIVITIES WILL BE COUNTED ONLY ONCE AT THE HIGHEST LEVEL OF PARTICIPATION)

National FFA Convention

Washington Leadership Conference

National Agriscience Fair

FFA International Programs

National FFA Convention Courtesy Corp.

National Livestock Show Exhibitor - **ONLY 1 ALLOWED**

FFA Chapter Exhibit Booth at the National FFA Convention

National Western Livestock & Meats Contest – Denver
(2nd Place State Winning Livestock & Meats Team Members Only)

American Royal Livestock Contest – Kansas City
(3rd Place State Winning Livestock team members only)

National Dairy Expo & Contest – Louisville &/or Wisconsin
(2nd Place State Winning Dairy Team Members Only)

National FFA Knowledge CDE (Invitational)
(1st Place State FFA Knowledge Team Only)

National Land & Home-Site Evaluation Contest
(Top 5 State Soils Teams Only)

Mid-America Grasslands Evaluation Contest
(Top 5 State Grassland Teams Only)

National Day of Service at National FFA Convention

National FFA Rally for Hunger

National Envirothon

National Invitational Entomology Contest – Texas

Next Generation Conference

National BBQ Contest

Speak Ag

STATE

(AN ACTIVITY WILL BE COUNTED ONLY ONCE AT THE HIGHEST LEVEL OF PARTICIPATION)

State Envirothon

State FFA Trap Shoot at Linn Creek

State FFA Convention

State FFA Convention Delegate

State FFA Convention Courtesy Corp.

State FFA Convention Media Room Worker

State Agriscience Fair

State FFA Leadership Camp

State FFA Public Speaking Academy

State Public Speaking Institute

Missouri Farm Bureau Statewide Leadership Day

Missouri Governor's Conference on Agriculture

Missouri ACTE Legislative Day

Missouri Pork Institute

Missouri Soybean Innovation Challenge

Missouri High School BBQ Contest

Mizzou Tiger Floral Cup

Northwest Missouri State University Precision Ag Academy

American Royal Youth Leadership Day at the Western Farm Show

MU CAFNR Summer Academy (Must specify academy to count more than once)

Animal Science Leadership, Life Science Quest, Trapshooting, Teach Ag and Communications, Natural Resources, Livestock Judging, and Meat Judging.

TeachAg Academy

Missouri State Fair Exhibitor - ONLY 1 ALLOWED (Dairy, Equine, FFA Building will count)

Missouri State Fair Livestock Judging (1 time only)

Fantasy Feedout Profitability Challenge

Swine Facility Management

Drive Your Tractor to Work Day – With the Governor in Jefferson City

State Fair Booth/Demonstration in a FFA Building -Chapter Exhibit - **ONLY 1 ALLOWED**

Statewide Activity or Event – (Must be listed in DESE Ag Ed Calendar)

Four are allowed (one per year) and each year must be a different activity not otherwise listed in the Leadership Section.

Ex. – Statewide Activity or Event – (then list event)

State Activities (continued)

Missouri Youth Institute – World Food Prize

LEAD Conference for Chapter Officers

Area Officer Institute

Missouri Farm Bureau Ambassador Contest

Missouri Pork Producers Ambassador Contest

State Participants in the following: (MUST HAVE COMPETED AT STATE.)

MIC Public Speaking, MO Farm Bureau Public Speaking, MO Pork Association Public Speaking, MO Sheep Producers Public Speaking, Missouri Association of Soil and Water Conservation Districts Public Speaking, Missouri YF/YFW Public Speaking, MO Cattle Industry Public Speaking, MO Pet Breeders Association Teacher Ag Public Speaking, MO Quarter Horse Association or MO Forest Products Association
(**Example:** State Participant in MO Farm Bureau Public Speaking)

District

(AN ACTIVITY WILL BE COUNTED ONLY ONCE AT THE HIGHEST LEVEL OF PARTICIPATION)

UMC Field Day

SEMO Field Day

District Envirothon

Greenhand Motivational Conference-January with State Officers

District FFA Trapshoot

District Fair Exhibitor - ONLY 1 ALLOWED

North Central Missouri Fair (Trenton) or NW Missouri State Fair- (Bethany)

Northeast District Fair – Kirksville or Mexico

Ozark Empire Fair - Springfield

Central District Fair- Marshall or Johnson County

Southeast District Fair - Cape Girardeau

South Central District Fair - West Plains or Owensville

Chapter Exhibit Booth at District Fair – **ONLY 1 ALLOWED**

MO Agribusiness Academy Interviews (**Note:** If not selected to attend)

District Participants in the following: (MUST NOT HAVE COMPETED AT STATE.)

MIC Public Speaking, MO Farm Bureau Public Speaking, MO Pork Association Public Speaking, MO Sheep Producers Public Speaking, Missouri Association of Soil and Water Conservation Districts Public Speaking, Missouri YF/YFW Public Speaking, MO Cattle Industry Public Speaking, MO Pet Breeders Association Teach Ag Public Speaking, MO Quarter Horse Association or MO Forest Products Association.

(**Example:** District Participant in MO Farm Bureau Public Speaking)

State Young Farmer Tour (this is a district activity)

Area

(AN ACTIVITY WILL BE COUNTED ONLY ONCE AT THE HIGHEST LEVEL OF PARTICIPATION)

Each Area should complete a list of approved area activities and submit them with the Area Applications in mid-February for use at State Degree Screening.

Area FFA Banquet

Area FFA Barnwarming

Area FFA Leadership Conference - Officer Training

Area FFA Greenhand Conference

Area FFA Greenhand Initiation

Area FFA Rituals CDE

Area FFA Farm/Agribusiness Tour

Area FFA Delegate

Area FFA Meeting - **LIMITED TO 1** (Excludes Area Officer meetings during your area officer term.)

Area FFA Officer Interview (Did interview & no area office obtained.)

Area Fair Exhibitor - **ONLY 1 ALLOWED** (Note: An area fair is any fair in which two or more schools are invited.)

Area FFA Trap Shoot (limited to one Area Trap Shoot)

Area FFA Chapter Degree Initiation Ceremony or Chapter FFA Degree Motivational Conference

Area Participants in the following: (MUST NOT HAVE COMPETED AT DISTRICT.)

MIC Public Speaking, MO Farm Bureau Public Speaking, MO Pork Association Public Speaking, MO Sheep Producers Public Speaking, Missouri Association of Soil and Water Conservation Districts Public Speaking, Missouri YF/YFW Public Speaking, MO Cattle Industry Public Speaking, MO Pet Breeders Association, Teach Ag Public Speaking, MO Quarter Horse Association or MO Forest Products Association
(Example: Area Participant in MO Farm Bureau Public Speaking)

Area FFA Fundraisers

C. FFA Offices (100 points maximum)

The Year(s) Must Be Listed

1. The following chapter offices: president, vice president or 1st vice president, 2nd vice president, secretary, treasurer, reporter, sentinel, parliamentarian, chaplain, and/or historian – 30 points/each
2. Co or Assistant officer to the president, vice president or 1st vice president, 2nd vice president, secretary, treasurer, reporter, sentinel, parliamentarian, chaplain, and/or historian – 15 points/each
3. Area Officer - 40 points/each
4. Offices can be duplicated at the same level but must be listed on separate lines and noted with different school years to be scored.
5. Two offices cannot be held the same year at the same level. Students can only hold and receive points for one chapter and area office per school year.

Example:

C. FFA Office Held:		(100 Points)	Caps Off	Local Use	Area Use	State Use
Year	(Use ARROW to the Right for a List from Which to Select)					
20-21	Chapter Vice President					
20-21	Area Sentinel					

Follow the instructions below to obtain the drop-down menus for Leadership Tables C, D, and E.

ii. FFA LEADERSHIP & PARTICIPATION (Part 2)

C. FFA Office Held:		(100 Points)	CAPS OFF	Local Use	Area Use	State Use
YEAR	←-Remember to include the year of office to the left					
	SELECT					
	SELECT					
	SELECT					

D. Committees in FFA: (40 Points)		CAPS OFF	Local Use	Area Use	State Use	CHECK ONE	CHECK ONE
Select Committee from Dropdown List						CHAP	AREA
YEAR	COMMITTEE					MEM	CH

E. Career Development Events: - (75 Points)		CAPS OFF	Local Use	Area Use	State Use
Select CDE/LDE from Dropdown List					
YEAR	TEAM OR INDIVIDUAL			AREA	DIST STATE NATL

Click the cells to obtain the appropriate drop-down menus for each table.

Make sure you fill out the year column and the other appropriate columns.

E. Committees in FFA (40 points maximum)

1. Applicant must specify whether it was a chapter or area committee and whether they were a member or chairman to receive points.
2. **To receive the State FFA Degree a student must serve as an officer and/or committee chairperson or a participating member of a chapter committee**
3. The following are the Program of Activities Committees:
(See the National FFA Program of Activities Section).

There are two ways in which a chapter might organize committees that will be accepted:

3 Chapter Divisions Committees:

(Based upon the Divisions of the National Chapter Award Program)

Growing Leaders
Building Communities
Strengthening Agriculture

OR

15 Chapter Standing Committees:

(Based upon the 15 Quality Standards)

Leadership Committee	Healthy Lifestyles Committee
Scholarship Committee	Personal Growth Committee
Career Success Committee	Environmental Committee
Human Resources Committee	Citizenship Committee
Stakeholder Engagement Committee	Economic Development Committee
Support Group Committee	Chapter Recruitment Committee
Safety Committee	Agricultural Advocacy Committee
Agricultural Literacy Committee	

4. All Program of Activity plus BOAC committee chairman - 10 points
5. Member of one of the Program of Activities committee plus BOAC - 8 points
6. All other committees - 5 points
7. Executive Committee member counts as (5) points only when a student is not an officer.
8. Program of Activities and BOAC committees may be listed more than once at the same level but must be listed on separate lines and noted with different school years.

E. Career Development Events (75 points maximum)

1. Only the team & individual CDE events listed in the state &/or national career development events handbook are counted as listed below: **(except for Grassland Management CDE, it will be scored in this section and not in Section B as in previous years)**

Area -	5 points for FFA
District -	10 points for agriculture or 15 points for FFA
State -	20 points for agriculture or 20 points for FFA
National -	25 points for agriculture or 25 points for FFA.

2. Candidates receive points only for highest level attained.
3. No current school year CDE teams will be counted.

Note: FFA Ritual CDE is not considered as a CDE team but as an activity under section B.

4. The highest level for all record books, secretary's book, treasurer's book, and scrapbook is Area, which is worth 5 points.
5. EXCEPTION: A CDE team may count a maximum of twice if two different years are indicated.
6. **CDE List:**
 - a. Agricultural Communications
 - b. Agricultural Mechanics
 - c. Agricultural Sales
 - d. Agronomy
 - e. Dairy Cattle
 - f. Dairy Foods
 - g. Entomology
 - h. Environmental & Natural Resources (only for a state winning Grassland team)
 - i. Farm Management
 - j. Floriculture
 - k. Food Science
 - l. Forestry
 - m. Grassland (district or state only)
 - n. Horse Evaluation
 - o. Livestock
 - p. Meats Evaluation
 - q. Nursery Landscape
 - r. Poultry
 - s. Soils (district or state only)
 - t. Veterinary Science

Career Development Events (continued)

7. FFA Leadership Contest List:

- a. Advanced Prepared Public Speaking
 - b. Agricultural Issues Forum
 - c. Conduct of Chapter Meetings
 - d. Creed Speaking
 - e. Division I Prepared Public Speaking
 - f. Division II Prepared Public Speaking
 - g. Employment Skills
 - h. Extemporaneous Public Speaking
 - i. FFA Knowledge (area, district, or state only)
 - j. Parliamentary Procedure
 - k. Incomplete Record Book Entrepreneurship (area only)
 - l. Incomplete Record Book Placement (area only)
 - m. Complete Record Book Entrepreneurship (area only)
 - n. Complete Record Book Placement (area only)
 - o. **Secretary’s Book (area only)
 - p. **Treasurer’s Book (area only)
 - q. **Chapter Scrapbook (area only)
 - r. **Chapter Virtual Scrapbook (area only)
- ** Can be counted more than once if different years are indicated

F. Major Activities Outside of FFA (20 points maximum)

Note: All activities scored by the area screening committee along with the area screening committee's score (Maximum of 20 points) will be accepted without question by the state degree screening committee unless it does not meet the guidelines below.

AREA SCREENING COMMITTEE GUIDELINES:

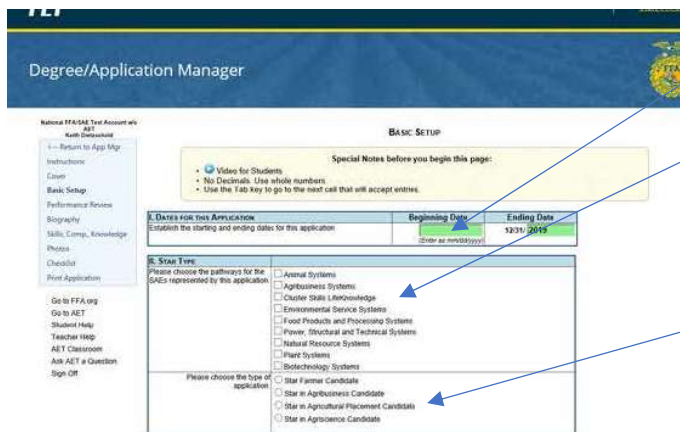
- 1. Each type of activity should be listed only once and will only be scored once.
- 2. Activities scored in this section **should be applicable to the years a student was enrolled in agriculture**. Activities listed before enrolling in the agriculture program will not be scored.
- 3. Each activity is worth 4 points each.

F. Major Activities, Awards and Leadership Outside the FFA (See Handbook <u>Page 45</u>) (20 Points)		LU	SU
Year	Activity		
09-10	President of Sophomore Class		

Missouri Area/State Star Applicant Information

Members may only apply for the Star Award the same year that a candidate is applying for a State FFA Degree.

- A. We encourage the Area Association to use this process, but they may use their own process to select the Area Star in Farmer, Placement, Agribusiness, and Agriscience. Once an Area has selected their candidates the following information and supplement will need sent to the state FFA office.
- B. Candidates who have SAE projects of multiple types must decide which their strongest type is and complete the **Star Supplement** with **ONLY** that information. Information from all SAE types may be included in the State FFA Degree application. Mixing SAE projects from other categories only confuses the judges and will hurt the application's score.
- C. You can access the Missouri State Star Supplement application in the application center on www.ffa.org. The supplement mirrors the Missouri State Proficiency Award Application.
- D. To complete the supplement please follow this guide:
 - a. Once loaded to the students' profile – Complete the Cover Page.
 - b. Then you will need to complete the Basic Setup Page. Once this is completed, the appropriate pages will be available for the candidate to fill out based on the award area selected.



Enter Beginning Date – January 1 of first year of records.

Select the Pathway(s) for the Award represented in this application.

Then select the award (Star) area.

If you select Agriscience you will have other pages appear to fill out.

These will be

1. A page to list your Research Projects
2. A page to add your research papers

- E. All applicants will have four (4) “Performance Review” questions to answer. These all have a limit of 1500 characters. They are:
 1. Briefly explain your SAE and how it relates to this award area.
 2. Briefly explain how your roles, responsibilities, and/or management decision related to this award area have changed.
 3. Briefly explain the challenges (advantages and/or disadvantages) you faced with the award area and how you overcame or utilized these challenges.
 4. Briefly explain the three (3) goals you have set for your SAE and what progress you have made in achieving these goals.

- F. There is a place for you to add or fill out a Biography. This is limited to 6000 characters. Please see the example below on [page 48](#).
- G. All Star applicants complete the skill competencies and knowledge section. The candidate will identify 5 major skills, competencies and knowledge that best describe what was technically gained from the SAE using the AFNR Indicator dropdown menu.

Select the AFNR Performance Indicator

Fill out the box titled “Contributions to Success” with information how the chosen indicator was a contribution to the success with your SAE. You are limited to 500 characters.

1. **Identify** a major skill, competency or knowledge that was gained as a result of this SAE program related to the award area you are applying for. Select from the dropdown menu provided.
 2. **Contribution to Success:** Using 500 characters or less, simply state how the skill, competency, or knowledge gained and its specific contribution that it made to your program’s success.
- H. You have the ability to provide six (6) photos with a caption to describe your skills and success with your chosen award area. The captions are limited to 500 characters.
 - I. Make sure the checklist has all “Met” values and then you are ready to generate the Missouri State Star Supplement PDF to save and attach to your State Degree Application.
 - J. **All Star Applicants are to have the “WORKSHEET” attached to their State Degree Application.**
 - K. The Agriscience candidates will need to attach a copy of the hour log for each research project(s) they counted hours on the SAE 2 page of the application.
 - L. All applicants’ pages must be computer printed with the exception of minor handwritten changes from the Area Screening and notes on the Check Sheet.

SAMPLE STAR BIOGRAPHY

Rico Jones Anytown FFA Chapter Candidate for State Star in Placement

School & FFA Chapter

Rico Jones is a senior at Anytown High School. Rico is the son/daughter of Mr. And Mrs. Max Jones of Yourtown. His/her advisor(s) is/are Steven Smith and Larry James. Her/his high school principal or vocational director is Richard Leech.

Supervised Agriculture Experience Program

Rico's Supervised Agriculture Experience program began with employment at ABC Valley Farms as a freshman. ABC Valley Farms is a diversified crop and livestock farm, raising corn, soybeans, wheat, hay, swine, and cattle. After four years of employment, his responsibilities have grown each year. From just helping check the farm's livestock and haul seed to now being responsible for daily care of animals and operating farm equipment independently. Rico also has a swine finishing enterprise along with a show pig and Simmental cattle operation.

FFA Activities

Rico served as Chapter Vice-President and Area XVIII Secretary. Rico placed third at the Area Prepared Public Speaking LDE. She/he has competed on the Poultry, Meats, Livestock and Agricultural Sales CDE teams. Rico was the Area Swine Entrepreneurship Proficiency Winner. She/he has attended the Washington Leadership Conference, was selected for the HYMAX academy, and is a graduate of the Missouri Agribusiness Academy.

School Activities

Rico has been a member of the National Honor Society and the German Club. Rico has also been an officer in his/her local 4-H Club and a member of the California County 4-H National Livestock Judging Team. She/he was tri-captain of the Anytown Volleyball team and a class officer. Rico is a member of the local SADD chapter and a member of the Anytown Lutheran Church.

Future

After high school graduation, Rico plans to attend Our State University majoring in animal science and minoring in agriculture communications. Upon graduation, Rico plans to have a career in public relations in a rural community while continuing to grow his swine farm.

DEPRECIATION SCHEDULES - FORMS 6 AND 7 OF the MO RECORDBOOK

1. Depreciation is the decrease in value which occurs regardless of repair and maintenance. There are several methods of calculating depreciation. The "Farmers' Tax Guide" available from the Internal Revenue Service is a good reference on depreciation for income tax reporting.

2. It is suggested that most students use the simple mid-year straight line method of depreciation. Basic information needed to complete this is shown below.

EXAMPLE: A boar purchased in 2016 for \$250.00 with a life of 3 years would have the following depreciation taken:

2016 \$41.67 (\$250.00 - 41.67 [16.67%]) = \$208.33 Remaining Book Value

2017 \$83.33 (\$208.33 - 83.33 [33.33%]) = \$125.00 Remaining Book Value

2018 \$83.33 (\$125.00 - 83.33 [33.33%]) = \$41.67 Remaining Book Value

2019 \$41.67 (\$41.67 - 41.67 [16.67%]) = \$0 Remaining Book Value

Total \$250.00 depreciation taken

3. The "Total Cost Basis" is calculated from the information involved in the purchase of an item. Follow the equation listed in the "Farmers Tax Guide" reference to compute this number.

EXAMPLE: Purchased a new law mower in June 2010. Traded in a used mower with \$1050 remaining book value and paid \$1750 cash.

$(\$1050 + \$1750 = \$2800)$

Table 1 show entries needed for this example:

Depreciation for the following years:

2010 - \$200 - "Depr. This Year" (7.14%); \$2600 - Rem. Book Value"

2011 - \$400 - Depr. This Year" (14.29%); \$2200 - "Rem. Book Value"

2012 - \$400 - Depr. This Year"; \$1800 - "Rem. Book Value"

Additional Forms will be required to show depreciation through the life of the equipment.

2013 - \$400 - Depr. This Year; \$1400 - "Rem. Book Value"

2014 - \$400 - Depr. This Year; \$1000 - "Rem. Book Value"

2015 - \$400 - Depr. This Year; \$600 - "Rem. Book Value"

2016 - \$400 - Depr. This Year; \$200 - "Rem. Book Value"

2017 - \$200 - Depr. This Year (7.14%); \$0 - "Rem. Book Value"

Expensing and/or adjustments need to be considered when figuring the cash basis on which depreciation is calculated. In most cases students would be advised not to use "Expensing". Use the "Farmers Tax Guide" as a reference to determine when and what to use on large farming operations with sizable taxable income.

You cannot depreciate raised breeding animals if the cost of producing them has been deducted in operating costs.

6. FMV (Fair Market Value) is the value an item would bring (less cost of selling) if sold at the time of the evaluation.

Directed Lab/Unpaid Placement Experience and/or Exploratory Log

Name: _____

Year: _____

Version 2012.1

Directed Laboratory Experience SAE is hours worked in excess of classroom hours under supervision of the agriculture instructor. **Non-wage hours worked on the home farm are not considered Directed Laboratory Experience.** Directed Laboratory Experience is usually working in a school or community owned facility without pay. (i.e. school greenhouse, school farm, FFA garden, agriculture education shop, job shadowing or observation of industry). Trapshooting, calf working teams and team competition ARE NOT directed lab experience.

Exploratory Activities Include: Exploring careers in agriculture by attending an agriculture career fair, or creating a report or documentary on the work of an individual in an agricultural career.

Career Cluster Codes CS - Cluster Skills AS - Animal Systems, ABS - Agribusiness Systems, BS - Biotechnology Systems, ESS - Environmental Service Systems, FPP - Food Products and Processing Systems, NRS - Natural Resource Systems, PS - Plant Systems, PST - Power, Structural and Technical Systems

	Date	Career Cluster	Brief Description of Directed Lab/Unpaid Experience and / or Exploratory Experience	Directed Lab/Unpaid Experience Hours Worked (record to nearest quarter hour)	Exploratory Hours (record to nearest quarter hour)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

Page Total 0 0

Total Year-to-date 0 0