

To all Instructors of Agricultural Education and 2017-2018 Missouri State Officers:

We are blessed to have the resources to fund the activities of 16 state FFA officers. With the new state selection process and the potential that each Area might not have an officer each year, we are announcing some tweaks to the process of the utilization and assignments of state FFA officers.

The basic procedure has not changed from years past, but in an attempt to provide officer services throughout the state we are outlining Area assignments along with an update/refreshers on what we expect from the officers and what we expect from you as instructors.

Utilization of State FFA Officers

Chapter Visits:

1. One goal of each officer is to visit 100% of the chapters in their assigned Area.
 - a. To accomplish this goal - your help (Instructor) is vital
 - b. You need to be timely in your response to the officer when they contact you for that chapter visit.
 - c. The officer is not to be your substitute for the day
 - d. They need you to be close for any discipline issues.
 - e. The officer is to facilitate workshops for your classes in regards to an agreed upon topic – (Leadership, Teamwork, advocacy, opportunities, etc.) They will have a menu for you to choose from.
 - f. The officer should be timely in their response to you as well.
 - g. The officer should be prepared, on time, and provide the facilitation that you requested or agreed upon.
 - h. Communication is the key to the success of the chapter visits.

Other Requests (area, district, etc):

2. Travel policies for State officers along with a copy of the State officer request form are located at http://dese.mo.gov/college-career-readiness/career-education/career-education-programs/agricultural-education/ffa/registrations_requests_invoices
3. Expectations for these are outlined below
 - a. We expect you the instructor to request the officers at least four weeks in advance. We know things come up at the last minute, but come on you know when your banquet is scheduled!!
 - b. We want this to flow through the State Office for scheduling purposes and to reduce conflicts, as well as the load on the officer. They are still enrolled in classes either at college or high school. So we try to help them as much as we can with the engagements and travel distances.
 - c. This request is for any activity that you might request an officer – This includes Chapter and Area functions. With officers being assigned to areas that are not their home area they will not know what is expected -- The request will help with the schedule and reduce miscommunication and hard feelings about the officers' expectations within that area. So help us help you – Make the request. More information is better than no information.
 - i. This goes for when you visit with the officer at another function or you call them directly – Make the Request –
 - d. The officer is expected to ask you to make the request, even though they might agree to the engagement.
 - e. The officer is expected to notify the state office when they have scheduled an activity with a chapter or Area.

- f. We expect the four week window to be followed to allow for communication channels to run their course.
- g. Reimbursement is outlined in the attached document – basically you get one free visit from the officer and other activities are either at 50% your costs or 100% your costs-- depending activity.

State Officer and their Area FFA Association assignments:

- a. We understand that in some cases there may be two officers from a particular Area Association and you may want to request a different officer than the person assigned. No problem, just communicate that and we can work through those requests. We have visited with the officers to let them know this might be the case.
- b. We have attempted to use the location of where the officer is attending school in most cases to help make these assignments. In some cases this was not possible, but as a team we have discussed the assignments and we are ready to serve your chapters to the best of our ability.

Officer	FFA Chapter	School	Assigned Area	Contact Email
Abby Bertz	Odessa	MU	8	abbybertz@missouriffa.org
Mariah Fox	Trenton	NMC	2	mariahfox@missouriffa.org
Sydnee Mason	Marshall	MU	6	sydneemason@missouriffa.org
Dakota Allen	Fairfax	UMKC	1	dakotaallen@missouriffa.org
Elise Bailey	Bowling Green	HS	5	elisebailey@missouriffa.org
Justin Belew	Ashland	MU	16	justinbelew@missouriffa.org
Emily Blaue	Wellsville-Middletown	MU	13	emilyblaue@missouriffa.org
Elizabeth Knipp	Tipton	MSU	12	elizabethknipp@missouriffa.org
Chad Laxton	Miller	Crowder	9	chadlaxton@missouriffa.org
Isabel Legg	Perryville	MAC	15	isabellegg@missouriffa.org
Ben Luebbering	Fatima	MU	14	benluebbering@missouriffa.org
Aaron Mott	Columbia	MU	4	aaronmott@missouriffa.org
Rhiannen Schneider	Savannah	MU	7	rhiannenschneider@missouriffa.org
Abby Turner	Brookfield	MU	3	abbyturner@missouriffa.org
Chance Wallace	Seneca	Crowder	11	chancewallace@missouriffa.org
Madelyn Warren	Chillicothe	MU	10	madelynwarren@missouriffa.org

The state officers want to do the right thing and they want to be with the members, Help them do that with your timeliness, in return I will continually remind them of my expectations also: to be timely in their responses as well.

The state staff wants the state officers utilized, but we want all parties to know what is expected. We hope this communication will help with those expectations.

As always, if you have any questions please let us know.

Keith Dietzschold